To

The Additional Commissioner of Customs

Custom House

Visakhapatnam

Sir,

Sub: - Aadhar Enabled Biometric Attendance System (AEBAS) Attendance report for the month of \_\_\_\_\_\_\_\_\_\_\_ - Reg.

With reference to the Circular F.No.---------------- dated ----------- on the above subject calling for compliance report, it is informed that the undersigned is in-charge of the following Sections/Field Formations:

i)

ii)

iii)

iv)

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In this connection, it is certified that all the officers, **except the officers mentioned below (to be mentioned only if any such cases are there),** working in the above Sections/ Field Formations including the undersigned have either put in the mandatory 8 ½ hours per working day during the month or leaves including ½ day leave in respect of shortfall of every 4 hours in a month have been sanctioned/deducted from the leave accounts of the respective officers who have not put in the mandatory 8 ½ hours per working day during the month. Further, it is also certified that all the officers came to the office within the time limits prescribed in the O.M. dated 14/02/2017 issued by the Additional Commissioner regarding implementation of Aadhar Enabled Biometric Attendance System (AEBAS).

Yours faithfully,

**Assistant/Deputy Commissioner**